



The Hepatitis Foundation of New Zealand

Know it. Test it. Treat it.

The Hepatitis Foundation of New Zealand Research Grant

The Hepatitis Foundation of New Zealand offers research grants to students enrolled at tertiary institutions in New Zealand or the University of the South Pacific. Applications will be called for in March, with consideration by the Board in May of each year.

Applications should be submitted by e-mail to john.hornell@hepatitisfoundation.org.nz or posted to The Hepatitis Foundation of New Zealand, P.O. Box 647, Whakatane 3080.

Rules for the award of research grants

These rules set out the provisions applicable to the award of research grants by The Hepatitis Foundation of New Zealand.

Overview

The Foundation will offer each year, at the discretion of the Research Committee of the Foundation, one research grant of \$10,000 or two grants each of \$5,000.

Purpose of grants

The objective of the research grant is to encourage and assist research into any aspect of the control or management of viral hepatitis. Suitable fields of investigation could include but are not limited to epidemiological studies, bio-medical research, health economics and health systems research.

Research Committee

The Research Committee of the Foundation consists ex-officio of the Chairperson of the Board, the Chief Executive Officer, the Medical Director and two Board members appointed by the Board.

The Research Committee shall determine the award of research grants each year from the allocation of funds made for this purpose by the Foundation's Board of Trustees. The award of grants shall be at the discretion of the Research Committee and no discussion or correspondence will be entered into with unsuccessful applicants after they have been advised of the outcome of their applications.

Eligibility

Applications for research grants will be considered from students enrolled at tertiary institutions in New Zealand or the University of the South Pacific.

Guidelines

The Research Committee will award grants between \$5,000 and \$10,000, provided the grants can be met within the sum allocated by the Board of Trustees.

Research grants will be made as general grants-in-aid for students undertaking or about to undertake specific projects approved by the Research Committee. A project budget must be provided that includes equipment, consumables, travel, laboratory costs and other costs, however the Hepatitis Foundation will not purchase or fund specific individual items required for any project.

The Foundation will not be responsible for any costs or expenditure beyond the sum specifically approved for each grantee. The Foundation is not the employer or the supervisor of any grantee, and will not be responsible for any increased staff, salary or other costs associated with any project. Equipment or consumables paid for from research grants will become the property of the institution at which the grantee is enrolled.



Applications

Applications will normally be called for in March each year, and considered by the Research Committee in May. Applications should include the following details:

- Full name of applicant/s and qualifications.
- Name and contact details of host institution and supervisor or department head.
- Name/s and contact details of project collaborator/s.
- Names and contact details of two referees for the applicant/s.
- Description of research project.
- Full budget of research project.
- Other funding secured or applied for in respect to the project.
- Copies of ethical approval or applications for ethical approval (where applicable).
- Timeline for project with milestones and projected completion date.

Payment of grants

Grants will be paid at the discretion of the Research Committee. Normally half the value of any grant will be paid when the grant is awarded for an approved research project and the remainder on completion of the approved research project.

Ethical approval

Where a research project requires approval by an ethics committee, payment of the grant will be subject to such ethical approval.

Reporting

Grant recipients will be required to report on progress and completion of their projects at agreed intervals (usually quarterly and on completion). Resulting papers submitted for publication should also be provided to the Research Committee for its information.

Acknowledgement

The provision of research grants by the Foundation must be acknowledged in any published paper authored or part-authored by any grantee in respect of any approved project.

Failure to carry out approved projects

Grants will be repayable to the Foundation on demand of the Research Committee if, in the opinion of the Research Committee, a project has not commenced within three months of the award of the grant, or the project has lapsed for three months.

